

## **SCAWBY PARISH COUNCIL**

**Minutes of the Annual Meeting of Scawby Parish Council held on Wednesday 6th May 2026 at 7.00pm in the village hall.**

Present : Cllr T Powell

Cllr M Keyworth, Cllr J Chamberlain, Cllr J Frost, Cllr R Coleman, Cllr N Barlow, Cllr R Holmes, Cllr K Repton, Cllr G Siddall, Cllr A Hall.

**In attendance:** Cllr J Lee, Cllr C Ross, Mrs K Pickering – Clerk.  
12 members of the public.

**1. ELECTION OF CHAIRMAN**

Cllr T Powell - proposed by Cllr Frost, seconded by Cllr Coleman.

**Elected unopposed.**

**2. ELECTION OF VICE CHAIRMAN**

Cllr R Coleman – proposed by Cllr Holmes, seconded by Cllr Barlow.

**Elected unopposed.**

**3. APOLOGIES :** Cllr N Askew, Cllr L Griffiths, Cllr S Nabais.

**3a. DECLARATION OF INTEREST ON ANY AGENDA ITEM.**

Cllr T Powell – Item 6(a)

K Pickering – clerk – Item 6(b)

**4. ELECTION OF COMMITTEES :**

**a) Planning Committee**

Cllr(s) J Frost, T Powell, A Hall, N Barlow, L Griffiths, R Coleman.

**Elected unopposed**

**b) Playing Field and Environment Committee**

Cllr(s) Frost, Siddall, Powell, Coleman, Askew, Nebais.

**Elected unopposed.**

**c) Personnel Committee**

Cllr(s) Griffiths, Repton and Holmes.

**Elected unopposed.**

**d) Disciplinary/Grievance Panel**

Cllr(s) Frost, Keyworth, Powell, Barlow and Coleman.

**Elected unopposed.**

**e) Planting Committee**

Cllr's Chamberlain, Siddall, Holmes and Powell.

**Elected unopposed.**

**f) Emergency Plan Committee**

Cllr Powell, Cllr Frost and Cllr Hall and Cllr Coleman.

**Elected unopposed.**

**5. ELECTION OF REPRESENTATIVES**

- a) Village hall representative – Cllr Mrs Powell – Agreed unanimously.
- b) ERNLLCA representative – Cllr's M Keyworth and R Holmes – Agreed unanimously.
- c) NATS representatives – Cllr's J Frost and R Coleman– Agreed unanimously.
- d) Town and Parish Liaison representative – Cllr's Mrs Keyworth and R Holmes – Agreed unanimously.

**6. REVIEW OF SALARIES, WAGES AND ALLOWANCES :**

**a) Chairman's Allowance.**

The Chairman declared a prejudicial interest in this agenda item.

The Chairman suggested that the allowance was adequate and she did not feel it needed to be increased.

**MOTION** : Allowance to remain at £560/annum.

Proposed by Cllr Barlow, seconded by Cllr Holmes.

**IT WAS RESOLVED unanimously that this Motion be carried** and that the chairman's allowance remains at £560 per annum.

**b) Clerks salary - national increase for 2026/27 has not yet been agreed. It will be implemented once agreed.**

**Clerks quarterly allowances.**

The clerk declared a prejudicial interest in this agenda item.

**Motion:** Quarterly allowance to remain at £100/quarter.

Proposed by Cllr Barlow, seconded by Cllr J Frost. Unanimously agreed.

**7. REVIEW OF HIRE CHARGES FOR PLAYING FIELD AND SPORTS PAVILION.**

**a) Matches : Motion: To maintain the pitch fees :**

**Juniors - £25/match and Adults £30/match.**

**b) Training: To maintain the pitch charge for training at £10.00 per session.**

**c) Use of pavilion:**

**IT WAS RESOLVED** unanimously to increase the hire charge of the pavilion to £50.00

**8. TO RECEIVE/CONFIRM AND ADOPT THE FOLLOWING POLICIES**

- a) Risk Assessment – agreed unanimously.
- b) Standing Orders and Financial Regulations – agreed unanimously.
- c) N.L.C – Code of Conduct – revised reversion – agreed unanimously.
- d) Asset Register – photographic asset register and word document complete.  
It was noted that the asset register would need updating once the new equipment purchased has been installed.
- e) Insurance Policy – Insurance policy for 2026/27, commencing June 1<sup>st</sup> 2026 has been received and approved.

**9. Register of councillors interests: Clerk reminded councillors that should any of their interests change to let the clerk know and an appropriate form will be completed and sent through to N.L.C**